



## Privacy Policy for Abbott Contractors Ltd

**Effective Date:** 13 November 2024

Abbott Contractors Ltd ("we," "our," or "us") is committed to protecting and respecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you visit our website, [www.abbottcontractors.co.uk](http://www.abbottcontractors.co.uk) (the "Site"). Please read this policy carefully to understand our views and practices regarding your personal data and how we will treat it.

### 1. Information We Collect

We may collect and process the following information about you:

- **Personal Identification Information:** Such as your name, email address, postal address, and phone number, which you provide when filling out forms on our Site or contacting us.
- **Technical Data:** Information such as IP address, browser type, operating system, and the pages of our Site that you visit, collected automatically through cookies and other tracking technologies.
- **Usage Data:** Information about how you interact with our Site, including the time and duration of visits, navigation patterns, and links clicked.

### 2. How We Use Your Information

We use the information we collect for the following purposes:

- **To Provide Services:** To respond to your inquiries, process requests, and deliver our services effectively.
- **To Improve Our Site:** To understand how visitors use our Site and improve the content, functionality, and user experience.
- **To Communicate with You:** To send updates, respond to inquiries, and provide information related to our services.
- **To Comply with Legal Obligations:** We may use your data to meet regulatory and legal obligations.

### 3. Sharing Your Information

We do not sell or trade your personal information. We may share your data with trusted third parties in the following cases:

- **Service Providers:** With third-party vendors who assist us in operating our Site or delivering services to you.
- **Legal Requirements:** When required by law or to protect our rights, property, or safety.

- **Business Transfers:** In the event of a merger, acquisition, or asset sale, your data may be transferred to a new entity.

## 4. Security of Your Information

We implement reasonable and appropriate technical and organisational measures to protect your personal data from loss, misuse, and unauthorised access or disclosure. However, please be aware that no security measures are completely foolproof.

## 5. Retention of Your Information

We retain your personal data only for as long as necessary to fulfil the purposes outlined in this Privacy Policy or as required by law.

## 6. Your Rights

As a data subject, you have the right to:

- **Access Your Data:** Request access to the personal data we hold about you.
- **Correct Your Data:** Request corrections to any incomplete or inaccurate information.
- **Delete Your Data:** Request deletion of your data under certain conditions.
- **Restrict Processing:** Request that we limit how we process your data in certain cases.
- **Object to Processing:** Object to our processing of your data for certain purposes.
- **Data Portability:** Request that your data be transferred to you or another provider in a structured, commonly used, and machine-readable format.

To exercise these rights, please contact us using the contact details below.

## 7. Cookies and Tracking Technologies

Our Site uses cookies and similar tracking technologies to enhance user experience and gather information about visitors. You may set your browser to refuse cookies or alert you when cookies are being used, but please note that some parts of our Site may not function properly without them.

## 8. Changes to Our Privacy Policy

We may update this Privacy Policy from time to time. Changes will be posted on this page, and we encourage you to review this policy periodically for any updates. The effective date of the current policy will be updated at the top of this page.

## 9. Contact Us

If you have any questions, concerns, or requests regarding this Privacy Policy, please contact us:

### **Abbott Contractors Ltd**

Email: [office@abbottcontractors.co.uk](mailto:office@abbottcontractors.co.uk)

Address: 34b Simmonds Road, Wincheap Industrial Estate, Canterbury, England, CT1 3RA

Phone: 0800 043 6484